

# You're Invited!

Dear Faculty Members,

We are pleased to invite you to our upcoming Faculty Development Workshop on **Curriculum Design and Assessment**.

**Date:** [Insert Date]

**Time:** [Insert Time]

**Location:** [Insert Location]

This workshop aims to provide faculty with strategies and tools to enhance curriculum development and effectively assess student learning outcomes. Join us for an engaging session led by renowned experts in the field.

## **Agenda:**

- Overview of Curriculum Design Principles
- Innovative Assessment Techniques
- Interactive Group Activities
- Q&A Session

Please RSVP by [Insert RSVP Date] to ensure your participation.

We look forward to your presence!

Best regards,

[Your Name]

[Your Position]

[Your Institution]