

Letter of Appeal for Conflict Resolution Meeting Outcome

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Position/Title]
[University Name]
[University Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally appeal the outcome of the conflict resolution meeting held on [date of meeting] regarding [briefly describe the nature of the conflict]. After reflecting on the proceedings and the decision reached, I believe there are several important factors that were not fully considered and warrant further discussion.

[Describe the specific reasons for your appeal, including any new information or perspectives that were not addressed during the meeting.]

I respectfully request a reevaluation of the decision based on this additional information. I believe that a fair resolution is essential not only for my academic journey but also for the integrity of the university's conflict resolution process.

Thank you for your attention to this matter. I look forward to your response and hope for a constructive resolution.

Sincerely,

[Your Name]