

Career Coaching Session Reminder

Dear [Student's Name],

This is a friendly reminder about your upcoming career coaching session scheduled for:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Location/Online Platform]

During this session, we will discuss your career goals, resume tips, and potential job opportunities.

Please come prepared with any questions or topics you would like to discuss.

Looking forward to our session!

Best regards,

[Your Name]

[Your Title/Position]

[Your Contact Information]