

Invitation to Non-Academic Misconduct Hearing

Date: [Date]

Dear [Student's Name],

We are writing to formally invite you to a hearing regarding allegations of non-academic misconduct that have been brought against you. The details of the hearing are as follows:

Date: [Hearing Date]

Time: [Hearing Time]

Location: [Hearing Location]

The objective of this hearing is to provide you with an opportunity to present your side of the story concerning the alleged misconduct. You may bring a support person with you to the hearing if you wish.

Please confirm your attendance by [RSVP Date] by contacting [Contact Information]. If you are unable to attend on the scheduled date, please let us know as soon as possible to arrange an alternative date.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Institution Name]

[Contact Information]