

# Letter of Findings

Date: [Insert Date]

To: [Student's Name]

Address: [Student's Address]

Subject: Findings from Non-Academic Misconduct Hearing

Dear [Student's Name],

Following the hearing conducted on [Insert Hearing Date] regarding allegations of non-academic misconduct, we have carefully reviewed the evidence presented and considered your statements.

Findings:

- Incident Description: [Brief description of the incident]
- Reported Policy Violations: [List of violated policies]
- Evidence Reviewed: [Summary of evidence]

After thorough consideration, it has been determined that:

- [Finding 1: Description of the finding]
- [Finding 2: Description of the finding]

Consequences:

As a result of these findings, the following actions will be taken:

- [Consequence 1: Description]
- [Consequence 2: Description]

You have the right to appeal this decision. Should you wish to do so, please submit your appeal in writing within [Insert Appeal Deadline] to [Insert Appropriate Office/Person].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Institution Name]