

# Letter of Academic Mentoring Advisor Distribution

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to inform you that we have appointed the following academic mentoring advisors for the [specific program or department] for the [academic year/semester]:

- [Advisor Name 1] - [Area of Expertise]
- [Advisor Name 2] - [Area of Expertise]
- [Advisor Name 3] - [Area of Expertise]

Each advisor is available to provide guidance and support to students, helping them navigate academic challenges and enhance their learning experiences. We encourage you to reach out to your assigned advisor for any questions or assistance you may need.

Thank you for your attention, and we wish you a successful academic journey.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Institution]