

University Emergency Evacuation Feedback Request

Dear [Community Member/Student/Staff],

We hope this message finds you well. In light of the recent emergency evacuation that took place on [date], we are seeking your feedback to help us improve our response protocols and ensure the safety of our community.

Your input is invaluable, and we would greatly appreciate it if you could take a few moments to share your thoughts on the evacuation process. Please consider the following questions:

- Were you aware of the evacuation procedures prior to the incident?
- How effectively were you informed during the evacuation?
- What improvements would you suggest for future evacuations?

Please submit your feedback by [deadline] through the following link: [feedback form link]. Your responses will remain anonymous and will only be used to enhance our safety measures.

Thank you for your cooperation and for helping us create a safer environment for all.

Sincerely,

[Your Name]
[Your Position]
[University Name]
[Contact Information]