

# Verification of Graduation Ceremony Attendance

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify that **[Student's Full Name]**, a student of **[University/College Name]**, successfully completed all requirements for the **[Degree Name]** program and was in attendance at the graduation ceremony held on **[Date of Ceremony]**.

Thank you for your attention to this matter.

Sincerely,

**[Your Name]**

[Your Position]

[Department/Office Name]

[University/College Name]

[Contact Information]