

Letter of Acknowledgment

Date: [Insert Date]

To: [Participant's Name]

[Participant's Address]

Dear [Participant's Name],

We are pleased to acknowledge your participation in the Graduation Ceremony held on [Insert Ceremony Date]. Your presence contributed to the success of this significant event, making it a memorable day for all graduates and their families.

We appreciate your effort and commitment during your time at [Institution's Name], and we look forward to celebrating your future accomplishments. Thank you for being a part of this milestone.

Warm regards,

[Your Name]

[Your Title]

[Institution's Name]

[Contact Information]