

Submission Letter for Ethics Compliance Documentation

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Institution]

[Your Address]

[City, State, Zip Code]

Email: [Your Email]

Phone: [Your Phone Number]

To: [Ethics Committee Name]

[Institution Name]

[Committee Address]

[City, State, Zip Code]

Dear Members of the Ethics Committee,

I am writing to submit the necessary documentation for the ethics compliance of my research project titled "[Insert Project Title]." This study aims to [briefly describe the purpose of the research].

Enclosed with this letter are the following documents:

- [Document 1]
- [Document 2]
- [Document 3]

I affirm that all research conducted will adhere to the ethical standards and guidelines provided by [Institution Name]. I appreciate your attention to this matter and look forward to your prompt review of my submission.

If you require any additional information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email].

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position]

[Your Institution]