

# Request for Academic Research Ethics Certification Approval

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Ethics Review Board

[Institution Name]

[Institution Address]

[City, State, Zip Code]

Dear Members of the Ethics Review Board,

I am writing to formally request approval for the ethics certification of my research study titled "[Title of Your Research]." The objective of this research is to [brief description of research objectives] and it will be conducted in accordance with the ethical standards set forth by [Institution Name].

The study will involve [brief description of methodology, participants, and any potential risks involved], and I will ensure that all participants provide informed consent. Additionally, I intend to uphold their confidentiality and anonymity throughout the research process.

Attached, please find the necessary documents, including the research proposal, informed consent form, and any additional materials needed for your review.

I appreciate your attention to this important matter and look forward to your prompt response. Thank you for your consideration.

Sincerely,

[Your Name]

[Your Position/Title]

[Department/Faculty]

[Institution Name]