

Notification of Completion

Date: [Insert Date]

To: [Recipient's Name]
[Recipient's Position]
[Recipient's Department]
[Institution's Name]

Dear [Recipient's Name],

We are pleased to inform you that you have successfully completed the Academic Research Ethics Training program. This training is essential for ensuring the highest ethical standards in research practices.

Your completion of this program demonstrates your commitment to ethical research and compliance with institutional guidelines.

Thank you for your dedication and commitment to maintaining the integrity of our research community.

Sincerely,
[Your Name]
[Your Position]
[Your Department]
[Institution's Name]