

Appeal Letter for Research Ethics Certification

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]

Ethics Review Board
[University/Institution Name]
[Office Address]
[City, State, Zip Code]

Dear Members of the Ethics Review Board,

I am writing to formally appeal the decision made by the Ethics Review Board regarding my research project titled "[Title of Your Research]". The reference number for my application is [Reference Number].

I am aware that my proposal was not approved due to [briefly state the reason given]. However, I believe that there are mitigating factors that warrant a reconsideration of this decision:

- [Point 1 - Explain your first argument or clarification]
- [Point 2 - Explain your second argument or clarification]
- [Point 3 - Explain any additional arguments or clarifications]

I have taken the following steps to address the concerns raised:

1. [Step 1]
2. [Step 2]
3. [Step 3]

I value the importance of ethical conduct in research and am committed to adhering to all guidelines. I would greatly appreciate the opportunity to discuss this matter further and provide any additional information that may assist in the reevaluation of my application.

Thank you for considering my appeal. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Department]

[Your University/Institution Name]