

Student Transfer Evaluation Results

Date: [Insert Date]

To: [Student's Name]

From: [Institution Name]

Subject: Graduation Eligibility Evaluation Results

Dear [Student's Name],

We have completed the evaluation of your transfer credits in regard to your graduation eligibility. Below are the results of the evaluation:

Transfer Credits Evaluated

- Course Title: [Course Name 1] - [Credits Earned] Credits - Status: [Approved/Not Approved]
- Course Title: [Course Name 2] - [Credits Earned] Credits - Status: [Approved/Not Approved]
- Course Title: [Course Name 3] - [Credits Earned] Credits - Status: [Approved/Not Approved]

Total Credits Transferred

[Total Credits Transferred]

Remaining Credits for Graduation

[Remaining Credits]

Based on our evaluation, you are **[Eligible/Not Eligible]** for graduation. If you have any questions regarding your evaluation or the graduation process, please feel free to contact our office.

Thank you,

[Your Name]

[Your Title]

[Institution Name]

[Contact Information]