

# Appeal Letter for Graduate Program Admission Decision

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Admissions Committee's Name]

[University's Name]

[Department's Name]

[University's Address]

[City, State, Zip Code]

Dear Members of the Admissions Committee,

I hope this letter finds you well. I am writing to formally appeal the decision regarding my application for the [Name of the Graduate Program] for the [Term/Year]. I greatly appreciate the time and effort that the committee dedicates to the admissions process and understand that many factors are considered when making decisions.

While I respect the outcome, I would like to provide additional context regarding my application that may not have been fully represented. [Briefly explain any new information, mitigating circumstances, or clarifications regarding your application. This could include updates on academic achievements, professional experiences, or personal challenges that have since been resolved.]

I am truly passionate about [Field of Study or Program] and believe that my unique background and experiences can contribute positively to the program and the university community. I am

more than willing to discuss my situation further or provide any documentation that may support my appeal.

Thank you for considering my appeal. I look forward to your favorable response and hope for the opportunity to further discuss my application.

Sincerely,

[Your Name]