

Academic Warning Notification

Date: [Insert Date]

To: [Student's Name]

Student ID: [Student ID]

Program: [Program Name]

Institution: [Institution Name]

Dear [Student's Name],

We are writing to inform you that your academic performance in the [insert semester/quarter] has not met the required standards set by [Institution Name]. Consequently, you are now placed on academic probation.

Your current cumulative GPA is [insert GPA], which falls below the minimum requirement of [insert minimum GPA] for good academic standing. It is crucial that you take immediate steps to improve your academic performance in the upcoming semester.

To assist you, we recommend that you take advantage of the following resources:

- Academic advising sessions
- Tutoring services
- Study skill workshops

Please schedule a meeting with your academic advisor by [insert date] to discuss your action plan for the upcoming semester.

It is important to understand that failing to improve your academic standing may result in further academic sanctions, including possible dismissal from your program.

We believe in your potential and are here to support you in your academic journey.

Sincerely,

[Advisor's Name]

[Advisor's Title]

[Institution Name]

[Contact Information]