

Academic Warning Notification

Date: [Insert Date]

Dear [Student's Name],

This letter serves as an official notification of your academic status for the [Specific Program Name]. As of the end of the [specific term/semester], your cumulative GPA is below the minimum requirement of [insert GPA requirement].

As a result, you have been placed on academic warning. This status indicates that you are at risk of not meeting the academic standards of your program. We encourage you to take this matter seriously and seek assistance from academic advisors and support services available at the university.

To help you improve your academic standing, we recommend the following steps:

- Schedule a meeting with your academic advisor to discuss your academic plan.
- Utilize tutoring services offered by the university.
- Attend workshops on time management and study skills.

Please be aware that failure to improve your academic performance could result in further academic action, including probation or dismissal from your program.

If you have any questions or need further assistance, please do not hesitate to contact the academic success center at [insert contact information].

Sincerely,

[Your Name]

[Your Title]

[University Name]

[Contact Information]