

Academic Warning Notification

Date: [Insert Date]

Dear [Student's Name],

We hope this message finds you well. This letter serves as an official notification that you are currently at risk of academic probation due to your academic performance during the [insert semester/term].

Your current GPA is [insert GPA], which falls below the minimum requirement of [insert minimum GPA]. It is crucial that you take immediate steps to improve your academic standing.

We encourage you to utilize the academic resources available to you, including academic advising, tutoring services, and study groups. Please consider scheduling a meeting with your academic advisor to discuss strategies for improvement.

Your success is important to us, and we are here to support you. If you have any questions or need assistance, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[University/College Name]

[Contact Information]