

# Academic Program Accreditation Follow-Up

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Accrediting Body/Official's Name],

I hope this message finds you well. I am writing to follow up on the accreditation status of our [Program Name] at [Your Institution]. We appreciate the thorough evaluation process and the constructive feedback provided during the last review.

We have taken necessary actions to address the recommendations outlined in the accreditation report and have implemented the following changes:

- [Action Item 1]
- [Action Item 2]
- [Action Item 3]

We would appreciate any guidance on the next steps we should take as we aim to maintain our accredited status. Should you require further information or documentation, please do not hesitate to reach out.

Thank you for your continued support and guidance.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]