

Letter of Interest

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Title]

[University Name]

[University Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in participating in the governance of [University Name]. As a [Your Current Position/Title, e.g., a graduate student, faculty member, etc.], I am eager to contribute to the strategic decision-making processes that shape our academic community.

Having been involved in various committees and initiatives throughout my time at [University Name], I have developed a strong understanding of the challenges and opportunities we face. I believe that my experience in [mention relevant experience, e.g., committee work, leadership roles, research] equips me to contribute effectively to university governance.

I am particularly interested in [mention specific areas of governance you are interested in, e.g., curriculum development, diversity and inclusion, student affairs] and am committed to fostering an inclusive and equitable environment for all members of our community.

Thank you for considering my interest. I look forward to the opportunity to discuss how I can be of service to [University Name]'s governance initiatives.

Sincerely,

[Your Name]