

University Collaboration Agreement

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Recipient Institution]

[Recipient Address]

Dear [Recipient Name],

We are pleased to propose a collaboration agreement between [Your University Name] and [Recipient Institution Name]. This collaboration aims to advance our mutual objectives in [insert specific areas of collaboration such as research, education, etc.].

Objectives of Collaboration

- Objective 1: [Description]
- Objective 2: [Description]
- Objective 3: [Description]

Terms of Agreement

1. Duration of Collaboration: [Specify Duration]
2. Responsibilities of [Your University Name]: [Description]
3. Responsibilities of [Recipient Institution Name]: [Description]

We believe that this collaboration will greatly benefit both institutions and foster a productive partnership. We look forward to your positive response and hope to discuss this proposal further.

Thank you for considering this collaboration opportunity.

Sincerely,

[Your Name]

[Your Title]

[Your University Name]

[Your Contact Information]