

Academic Partnership Agreement Proposal

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Institution]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Institution]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a partnership between [Your Institution] and [Recipient Institution] to enhance academic collaboration and research opportunities.

This partnership could focus on [briefly outline key areas of collaboration, such as joint research projects, exchange programs, or shared resources]. We believe that by working together, we can leverage our strengths to create a more impactful academic environment.

We would welcome the opportunity to discuss this proposal further and explore how we can align our goals for mutual benefit. Please let us know a convenient time for a meeting.

Thank you for considering this opportunity for collaboration. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Institution]