

Financial Aid Review Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Financial Aid Office]

[University/College Name]

[Office Address]

[City, State, Zip Code]

Dear Financial Aid Officer,

I hope this message finds you well. I am writing to formally request a review of my financial aid package for the [academic year/semester] due to [briefly explain your reason, e.g., changes in financial circumstances, unexpected expenses, etc.].

My student ID is [Your Student ID]. I have attached supporting documentation that outlines the changes in my financial situation. I truly appreciate your time and consideration in reassessing my financial aid eligibility.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]