

Funding Support Request for Student Research

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Organization/Institution Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to request funding support for my research project titled "[Project Title]," which aims to [briefly describe the purpose and significance of your research]. I am currently a [Your Year, e.g., junior] student at [Your Institution] pursuing a degree in [Your Major/Field].

This research is important because [explain the relevance and potential impact of your research]. However, to carry out my project effectively, I require financial assistance to cover [mention specific expenses, e.g., materials, travel, or research tools].

The total budget for the project is estimated at [total cost]. I am seeking a contribution of [amount you are requesting] to help facilitate this important work. Additional funding details are attached for your review.

I genuinely believe that this research could contribute significantly to [mention potential benefits or outcomes]. I would be grateful for the opportunity to discuss this request further and explore ways in which we can collaborate.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Student ID (if applicable)]

[Your Institution]