Confirmation of Institutional Affiliation

Date:
To Whom It May Concern,
This letter serves to confirm that [Name of the Individual] is affiliated with [Name of the Academic Institution] as [Position or Role].
The period of this affiliation is from [Start Date] to [End Date]. During this time, the individual is engaged in [Brief Description of Activities or Responsibilities].
If you require any further information, please do not hesitate to contact us at [Contact Information].
Sincerely,
[Your Name]

[Your Position] [Name of the Academic Institution] [Institution Address] [Phone Number] [Email Address]