

College Affiliation Confirmation Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to confirm your affiliation with [College/University Name] as a [position, e.g., "Research Scholar," "Visiting Faculty," etc.]. Your affiliation is effective from [start date] to [end date].

This confirmation grants you access to our resources and facilities, allowing you to engage in [brief description of expected activities]. We look forward to your valuable contributions to our academic community.

Please do not hesitate to contact us if you have any questions or require further information.

Best regards,

[Your Name]

[Your Position]

[College/University Name]

[Contact Information]