

Formal Accusation of Academic Impropriety

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Institution]

[Your Contact Information]

[Recipient's Name]

[Recipient's Position]

[Recipient's Institution]

[Recipient's Contact Information]

Dear [Recipient's Name],

I am writing to formally report an incident of academic impropriety involving [Name of Accused], a [student/faculty member] in the [specific course/department, if applicable]. It has come to my attention that [describe the nature of the alleged impropriety, including specific details and evidence, if available].

This behavior is in clear violation of [reference any relevant academic integrity policies or codes of conduct]. Such actions undermine the integrity of our academic institution and the value of the degrees we confer.

I request that this matter be investigated thoroughly in accordance with institutional procedures. Please let me know if you require further information or documentation from my end.

Thank you for your attention to this serious matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]