

# Nomination for Faculty Rank Elevation

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Institution's Name]

[Insert Institution's Address]

Dear [Recipient's Name],

I am writing to formally nominate Dr. [Nominee's Name] for elevation to the rank of [Desired Rank] in the [Department Name]. Dr. [Nominee's Last Name] has demonstrated outstanding contributions to our institution through their commitment to teaching, research, and service.

Over the past [Insert Duration], Dr. [Nominee's Last Name] has excelled in [mention specific accomplishments or contributions]. Their dedication to fostering student learning and engagement is evident in [provide examples]. Furthermore, Dr. [Nominee's Last Name]'s research in [describe research area] has significantly advanced [mention impact].

In addition to their academic accomplishments, Dr. [Nominee's Last Name] actively participates in [mention service or community involvement]. Their leadership in [insert initiatives] is greatly valued by both colleagues and students alike.

Given their exemplary performance and unwavering commitment to our mission, I wholeheartedly endorse Dr. [Nominee's Name] for elevation to [Desired Rank]. I believe that this recognition is well-deserved and will further encourage their continued excellence in academia.

Thank you for considering this nomination. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information.

Sincerely,

[Your Name]

[Your Title]

[Your Department]

[Your Institution]