

Condolence Letter

Date: [Insert Date]

[Client's Name]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

I am deeply saddened to hear about the passing of [Name of the deceased]. Please accept my heartfelt condolences during this difficult time. [He/She] was a remarkable individual and will be profoundly missed.

We are truly grateful for the relationship we have built with you and [Name of the deceased]. Please let us know if there is anything we can do to support you and your family in this time of need.

Wishing you strength and peace.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]