

Dear [Client's Name],

I was deeply saddened to hear about the passing of [Name of Deceased]. Please accept my heartfelt condolences during this difficult time.

[He/She/They] was a remarkable person who touched the lives of many, and [his/her/their] spirit will always be remembered. I cannot imagine the sorrow you must be feeling right now, but please know that my thoughts are with you and your family.

If there is anything I can do to support you during this time, please do not hesitate to reach out.

Wishing you strength and comfort in the days ahead.

With deepest sympathy,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]