

Client Contract Termination Due to Breach

[Your Name]

[Your Position]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Client's Name]

[Client's Position]

[Client's Company]

[Client's Address]

[City, State, Zip Code]

Dear [Client's Name],

We regret to inform you that we are terminating our contract, effective immediately, due to a breach of the agreed-upon terms and conditions.

Despite previous discussions regarding this matter, the following breaches have been noted:

- [Breach 1]
- [Breach 2]
- [Breach 3]

As a result of these breaches, we can no longer continue our professional relationship. Please consider this letter formal notice of termination as per the terms outlined in our agreement.

Please arrange for the final settlement of accounts by [final settlement deadline].

We appreciate your understanding and cooperation in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]