

Citizen Forum Announcement

Date: [Insert Date]

Dear [Community Member/Name],

We are excited to announce that a Citizen Forum will be held on [Insert Date] at [Insert Location] from [Start Time] to [End Time]. This forum is an opportunity for community members to come together to discuss important local issues, share ideas, and collaborate on solutions.

Key topics of discussion will include:

- [Topic 1]
- [Topic 2]
- [Topic 3]

Your voice matters! We encourage all residents to participate and share their thoughts. Light refreshments will be provided.

Please RSVP by [RSVP Date] to ensure we can accommodate everyone.

Thank you, and we look forward to seeing you there!

Sincerely,
[Your Name]
[Your Position]
[Organization/Community Name]