

Partnership Renewal Discussion

Date: [Insert Date]

To: [Partner's Name]

[Partner's Title]

[Partner's Organization]

[Partner's Address]

Dear [Partner's Name],

I hope this message finds you well. As we approach the expiration of our current partnership agreement, I would like to schedule a discussion regarding the renewal of our collaboration in providing healthcare services.

Over the past [duration of partnership], our partnership has achieved significant milestones, including [mention key achievements or contributions]. We believe there are further opportunities for us to enhance our partnership and continue delivering exceptional services to our community.

We would like to propose a meeting at your earliest convenience to discuss potential terms and new initiatives that could strengthen our partnership. Please let us know your availability for a meeting in the coming weeks.

Thank you for your continued support and collaboration. We look forward to the opportunity to discuss our partnership further.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]