

# Support Request for Academic Research Funding

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Institution/Organization]  
[Your Contact Information]

[Recipient Name]  
[Recipient Position]  
[Recipient Institution/Organization]

Dear [Recipient Name],

I am writing to seek your support for my upcoming research project titled "[Project Title]" that aims to [briefly describe the aim of your research]. This project will contribute to [explain the significance of your research and its impact].

To conduct this research effectively, I am seeking funding in the amount of [specify amount]. These funds will be allocated to [briefly outline how the funds will be used].

I believe that this project aligns with the priorities of [describe how it aligns with the recipient's objectives or values], and I am hopeful that you will consider supporting this important work.

Thank you for considering my request. I would be grateful for the opportunity to discuss this further. Please feel free to contact me at your convenience.

Sincerely,

[Your Name]  
[Your Position]