

Partnership Request for Community Development Project

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express our interest in partnering with [Recipient Organization] on a community development project aimed at [briefly describe the project and its objectives]. We believe that by combining our resources and expertise, we can significantly impact the community and achieve our shared goals.

At [Your Organization], we have experience in [describe your organization's relevant experience or background]. Our commitment to [mention relevant values or mission] aligns closely with your organization's goals, particularly in the areas of [specific areas of shared interest].

We would love the opportunity to discuss this partnership further and explore how we can collaboratively make a difference. We propose to schedule a meeting at your earliest convenience to discuss this project in detail.

Thank you for considering this partnership opportunity. We look forward to the possibility of working together to enhance the lives of individuals in our community.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]