

Dear [Recipient's Name],

I am deeply saddened to hear about your loss. [Deceased's Name] was a remarkable person who touched the lives of many, and their absence will be profoundly felt.

Please know that you are in my thoughts during this incredibly difficult time. If you need someone to talk to or support in any way, I am here for you. Do not hesitate to reach out.

Take all the time you need to grieve and heal. Surround yourself with love and support from those who care for you.

With heartfelt sympathy,

[Your Name]

[Your Contact Information]