Dear [Recipient's Name],

I was heartbroken to hear about your recent loss. Please accept my deepest condolences during this difficult time. I cannot imagine the pain you are feeling right now, but I want you to know that you are in my thoughts.

[Deceased's Name] was a remarkable person who touched the lives of many. Their kindness, laughter, and spirit will always be remembered. If there is anything I can do to support you, please do not hesitate to reach out.

Wishing you strength and comfort in the days ahead.

With heartfelt sympathy,

[Your Name]