

Letter of Partnership Establishment

Date: [Insert Date]

To:

[Recipient's Name]

[Recipient's Title]

[Recipient's Organization]

[Recipient's Address]

Dear [Recipient's Name],

We are thrilled to express our interest in establishing a partnership with [Recipient's Organization] in support of our upcoming research funding proposal titled "[Insert Proposal Title]." Our collaborative efforts aim to [briefly describe the objectives of the research].

We believe that combining our expertise in [Your Organization's Area of Expertise] with [Recipient's Organization's Area of Expertise] will significantly enhance the scope and success of this initiative. Together, we can innovate and make substantial contributions to [specific field or topic].

We propose to schedule a meeting to discuss this partnership opportunity further and explore how we can align our resources and shared goals. Please let us know your available times in the coming weeks.

Thank you for considering this partnership. We look forward to the possibility of working together to advance our mutual interests.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]