

Request for Award Nomination

Date: [Insert Date]

[Nominee's Name]

[Nominee's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request your support in nominating [Nominee's Name] for the [Name of Award] for their outstanding contributions in [specific field or area].

[Nominee's Name] has demonstrated exceptional dedication and achievement in [describe specific accomplishments, projects, or contributions related to the award]. Their efforts have not only benefited [describe impact on the community, organization, etc.], but have also set a standard for excellence in [relevant field or industry].

By nominating [Nominee's Name] for this prestigious award, you will be recognizing their hard work and commitment, while also inspiring others to strive for similar excellence. I believe their accomplishments truly deserve this honor.

Thank you for considering this nomination. I am more than happy to provide any additional information needed to assist in the nomination process.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization]

[Your Contact Information]