

Reminder: Award Nominations

Dear [Recipient's Name],

This is a friendly reminder that the deadline for submitting nominations for the [Award Name] is approaching on [Deadline Date]. We encourage you to consider individuals or teams who have demonstrated excellence in [specific criteria or field].

Please submit your nominations by completing the nomination form available at [link to nomination form or website]. Your input is invaluable in recognizing the achievements within our community.

If you have any questions, feel free to reach out to us at [Contact Email]. Thank you for your attention, and we look forward to your nominations!

Best regards,
[Your Name]
[Your Position]
[Your Organization]