

Letter of Recognition

Date: [Date]

Dear [Volunteer's Name],

On behalf of [Organization's Name], I would like to extend our heartfelt gratitude for your exceptional service as a volunteer. Your contributions from [Start Date] to [End Date] made a significant impact on our mission and the lives of those we serve.

Through your dedication, compassion, and hard work, you have exemplified the spirit of volunteerism and have inspired others to get involved. We are incredibly grateful for the time and energy you invested in our programs.

As a token of our appreciation, we would like to present you with this certificate, recognizing your outstanding service.

Thank you once again for your commitment and support. We hope to see you again in the future!

Sincerely,

[Your Name]

[Your Title]

[Organization's Name]

[Contact Information]