

Dear [Alumnus Name],

We hope this message finds you well. As a valued member of our alumni community, we would like to extend an invitation for you to get involved in exciting volunteer opportunities at [School/University Name].

Your experience and insights would be invaluable as we strive to enhance the programs and services we offer to current students. Whether it's mentoring, guest speaking, or participating in community outreach, there are many ways you can make a difference.

We would love to share more details about these opportunities. Please join us for an information session on [Date] at [Time] at [Location/Virtual Link].

Thank you for considering this opportunity to give back to our community. We look forward to hearing from you!

Warm regards,
[Your Name]
[Your Title]
[School/University Name]
[Contact Information]