

You're Invited to the Alumni Reunion Celebration!

Dear [Name],

We are thrilled to invite you to our upcoming Alumni Reunion Celebration. Join us for a day of nostalgia, laughter, and reconnecting with old friends.

Date: [Date]

Time: [Time]

Location: [Venue/Address]

Kindly RSVP by [RSVP Date] to let us know if you can make it!

We look forward to seeing you soon!

Warm regards,

[Your Name]

[Your Position/Title]

[Your Institution/Organization]