

Supplier Performance Feedback

Date: **[Insert Date]**

To: **[Supplier Name]**

From: **[Your Company Name]**

Subject: Supplier Performance Feedback

Dear **[Supplier Name]**,

We appreciate your continued partnership with **[Your Company Name]**. As part of our commitment to maintaining high standards, we have evaluated your performance for the period of **[Insert Period]**.

Performance Highlights

- Quality of Products: **[Insert Feedback]**
- Delivery Timeliness: **[Insert Feedback]**
- Communication Responsiveness: **[Insert Feedback]**

Areas for Improvement

- **[Insert Area]** - *[Insert specific feedback]*
- **[Insert Area]** - *[Insert specific feedback]*

We believe that addressing these areas will enhance our collaboration and mutual success. We value your partnership and look forward to your thoughts on our feedback.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Contact Information]