

# Scholarship Application Invitation

Dear [Student's Name],

We are pleased to announce the opening of our scholarship application process for undergraduate students. The [Scholarship Name] aims to support students in their pursuit of higher education by providing financial assistance.

Eligibility Criteria:

- Must be enrolled in an undergraduate program.
- Demonstrated academic excellence.
- Commitment to community service.

Application Process:

1. Complete the online application form located on our website: [Website URL]
2. Submit your academic transcripts.
3. Provide two letters of recommendation.
4. Write a personal statement of no more than 500 words.

The deadline for submission is [Deadline Date]. Late applications will not be considered.

If you have any questions, please feel free to reach out to us at [Contact Email] or [Contact Phone Number].

We look forward to your application!

Sincerely,

[Your Name]  
[Your Position]  
[Organization Name]