

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Subject: Grant Application Status

Dear [Applicant's Name],

Thank you for your grant application submitted on [Submission Date] for the [Project Name]. We appreciate the time and effort you put into your proposal and your dedication to [description of the project or cause].

After careful consideration, we regret to inform you that your application has not been selected for funding at this time. This year, we received a high volume of submissions, and while your project was impressive, other proposals were more aligned with our current funding priorities.

We encourage you to consider applying in the future and to explore other funding opportunities that may align with your project. We value your commitment and hope to see your ongoing work in the field.

If you would like feedback on your application or have any questions, please feel free to reach out to us at [Contact Information].

Thank you once again for your interest and the work you do.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]