

Dear [Partner's Family Name],

I hope this letter finds you all in great spirits. I wanted to take a moment to share some exciting news with you.

[Briefly share your news - e.g., "I am thrilled to let you know that [Partner's Name] and I have decided to take a big step forward in our relationship and we are now engaged!"]

This moment means a lot to us, and we are excited about what the future holds. We truly appreciate the love and support you've shown us, and we can't wait to celebrate this milestone together.

Looking forward to hearing from you soon.

Warm regards,
[Your Name]