Confirmation of Plans

Dear [Partner's Family Name],

I hope this message finds you well. I am writing to confirm our plans for [date] at [time]. We are looking forward to [brief description of the planned activity, e.g., having dinner, meeting at a specific location, etc.].

Please let us know if there are any changes or if you need anything from us ahead of time. We are excited to spend time together and create wonderful memories.

Looking forward to seeing you soon!

Best regards,

[Your Name]

[Your Contact Information]