

Follow-Up on Historical Preservation Grant Application

Date: [Insert Date]

[Recipient's Name]

[Recipient's Title]

[Organization Name]

[Organization Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on our recent grant application for historical preservation submitted on [insert submission date]. We are eager to know the current status of our application and whether any further information may be required.

As you know, this project is critical for preserving the historical integrity of [insert details about the project], and we are enthusiastic about the potential impact it can have on our community.

Thank you for considering our request. I look forward to your prompt response.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]

[Your Phone Number]

[Your Email Address]