

Charitable Grant Proposal

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Organization]

[Organization Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to request a grant of [amount] from [Recipient Organization] to support [specific project or program] at [Your Organization]. Our mission is [briefly state your organization's mission]. This funding will enable us to [explain how the grant will be used].

[Provide a brief description of the problem your project addresses, the target population, and the expected outcomes. Include any relevant statistics or evidence to support your request.]

We believe that with your support, we can make a significant impact in our community. In return, we will [state any benefits for the donor, such as recognition or reporting on the project's outcomes].

Thank you for considering our proposal. I would welcome the opportunity to discuss this in further detail and explore how we can work together to create positive change.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]